

Association of Diving Contractors International, Inc.
Engineering Diving Committee Annual Meeting, UI 2013
7:00 AM – 9:00 AM (CST) Tuesday, January 15, 2013

MEETING MINUTES

1. Call to Order, Open Door Session – 7:00 AM (CST)

2. Welcome

- Introductions, verbal attendance roster

<i>Brian Abbot (BA)</i>	<i>Mark Bostick (MB)</i>	<i>David Mrowiec (DM)</i>
<i>David Reser (DR)</i>	<i>Ikaika Kincaid</i>	<i>Karl Luttrell</i>
<i>Jon Hazelbaker</i>	<i>Amy Wilkens</i>	<i>Don Wilkens</i>
<i>Tony Mets</i>	<i>Heath Pope</i>	<i>Phil Newsum (PN)</i>

By conference call:

<i>David Severns (DS)</i>	<i>Chad Scott (CS)</i>	<i>Robert Snover (RS)</i>
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- Thank you to Bob Snover for once again providing conference call capabilities.

3. Previously unresolved discussions and updates:

- a.** NHI 130091 will begin at 0800 this morning, enrollment is full and thanks to all involved with supporting the course being held at UI 2013. Comments to date have been extremely positive and discussion of the course as an annual event at Underwater Interventions in the future appears likely. *(PN) comments continued support of BOD for the course and notes that next year a member of the committee should be appointed to liaison with NHI to support questions from students and instructors as needed.*
- b.** Dave Severns has completed research pertaining to committee membership and the following information is noted: *(DS) sent out an email to committee members and summarized with the following points: in 2005 at a meeting in Portland “committee members must attend one meeting of the committee annually”, at UI 2007 “four (4) criteria were established for committee membership: 1) proper commercial dive training, 2) adequate commercial dive experience, 3) diversity of the background of individuals serving on the committee was to be maintained and 4) while companies may have more than one individual on the committee only one vote could be cast by those members. Numerous points of discussion followed including the following: (DR) adequate diving training and experience, as well as, engineering training to be a P.E. or 5+ years of experience, (DS) in 2005 the term “engineer” was removed from the committee title and replaced with*

“engineering” to support the idea that formal training as a engineer was not required experience was to be sufficient, (BA) 20+ years combined diving and bridge inspection experience was considered adequate, (BA) additional comments on qualification. Individuals provided additional comments including: (PN) is the intent of the discussion to create requirements beyond existing committee members vetting potential candidates? Is this necessary and have request for membership become so common that candidates are being rejected? How many members are ideal for the committee?

Summary from (DM): future meetings should clearly characterize the requirements for membership. At this time the following appear to have consensus: 1) members will be formally trained commercial divers, 2) members will have experience working in the commercial diving field, 5+ years appears to be a good starting point, 3) members will have some combination of experience and training pertaining to engineering, currently a P.E. or 5+ years in a engineering related profession are considered sufficient, 4) when more than one individual of a company serves on the committee those members may only cast one vote between them and 5) candidates for committee membership will submit a letter of interest and resume/bio to the committee for review before a vote is called to determine membership.

- c.** The ASCE/CORPI Engineer-Diver Training Standard committee continues to move forward with development and ballot to approve an engineer diver standard. To our knowledge the committee has transmitted ballots by email with votes to close on February 13, 2013. In addition discussion of the standards approval will take place at a meeting in Oakland, CA on March 7, 2013. Time is now of the essence regarding any action the ADCI BOD and EDC may take - what do we plan to do?

(DR) indicates reaching out to individuals who serve on the ASCE committee outside of the diving profession, for example the Duke Energy representative and discussing the negative impacts to industry associated with development of the new standard. (PN) will move forward with reaching out to individuals who, while may not be ADCI members, support ADCI training. (DS) there are currently 17 active members on the ASCE committee, the EDC should take whatever actions it deems necessary to ensure standard is voted down. (PN) notes he has spoken with member schools and will continue to follow up, the standard will not be instructed by member schools. (DM) proposed sending a list of the ASCE committee members to all involved or interested, write emails, make calls, do whatever you can to prevent passage of the new standard.

- d.** The End of Year meeting on December 17, 2012 indicated the following committee members are in good standing and retain voting rights for the UI 2013 closed door session:

Brian Abbot

John Bogue

Mark Bostick

Rogelio Morales-Garcia

David Mrowiec

David Severns

Chad Scott

Robert Snover

David Reser

Ted Wisniewski

(BS), (DM), (DS), (CS), (RS) and (DR) will be present for the closed door session, 6 of 10 representing a quorum – votes will be conducted and tallied.

- 4. Update to EDC Webpage** - a special thanks to Phil Newsum and Rebecca Roberts for completing all off the updates requested following the End of Year meeting. Please refer to the EDC webpage for links to important reference material voted upon during the previous meeting. *(DM) thanked Phil and Rebecca for the timely changes and remarked to everyone present to be sure to mention links as a good reference tool.*
- 5. New Business and Open Forum** – discussions until 0755. *(PN) ADCI TV is up and running on the website, a good tool and resource that the committee can use, provide 3 to 5 minute videos for example one that describes and supports the mission statement of the EDC.*
- 6. Appreciation to Interested Parties** – Thank you for attending the annual meeting of the EDC, we will now allow for exit of non-committee members so we may hold the closed door session. *(DM) thanked all present for attending and provided for only voting members of the committee to remain.*

Closed Door Session Agenda

- 7. Votes and Action Items** - to include an introduction of the item, summary of discussion to date and open forum to discuss concerns or issues associated with the vote or action item.
 - **Vote #2013A - Approval of 2012 End of Year Meeting Minutes**
 - 2013 End of Year Meeting Minutes distributed by email, vote for approval of minutes. *(DR) motioned, (BA) second, unanimous approval, no objections.*
 - **Action Item #2013A – Liability Advertisement**
 - Phil Newsum and Dave Mrowiec have begun to research previously prepared correspondence pertaining to liability owners and operators acquire by hiring non-ADCI compliant diving companies and services. During UI 2013 a draft of the advertisement/article will be created and distributed to the committee. *(DR and PN) note abstracts continue to be submitted, in particular DR has submitted for the IBC and indicates he can incorporate liability into his presentation.*
 - **Action Item #2013B – Letter to ASCE/CORPI**

- Draft letter to James Neckel (ASCE Standards Coordinator), Paul Sgambati (Director, ASCE Codes and Standards) and Tom Chase (Director, COPRI). The strategy of the letter is to address:
 - Development of a standard outside the charter of the ASCE and COPRI, having little or nothing to do with actual engineering
 - Objection to development of the engineer diver standard as it pertains to safety
 - Open discussion – what other approaches appear valid?
 - Critical Endorsements: ADCI BOD, ADCI EDC members that hold ASCE membership (through paying dues to ASCE are directly supporting the development of this standard).
- David Reser and David Mrowiec have volunteered to work on drafting the letter, a draft should be distributed to the committee before the end of UI 2013.
(DR) to take the lead on this letter.

- **Vote #2013B – Nomination of Mr. Ikaika Kincaid**
 - Mr. Kincaid’s letter of interest and resume/Bio were distributed by email on January 12, 2013.
 - Nomination of Mr. Kincaid to the committee – *(DM) nominates, (DR) seconds, unanimous approval, no objections.*
- **Vote #2013C – Nominations and vote for new committee chair**
 - *(DS) nominates Mr. Robert Snover (RS), (DM) seconds, unanimous approval, no objections.*
PS can (RS) cast a vote for himself?

8. New Business

Opportunities to Reach/Inform Engineering-Diving Clients of Need for Qualified Divers

- * Conferences (TRB, Western Bridge Conference, etc.)
- * Magazine Inserts
- * Articles in Printed Press and Internet Outlets

Open Forum for additional new business as time permits

(PN) abstract submitted for PORTS 2013 in Seattle was denied. (CS) has created a underwater repair presentation and can make the presentation available to interested parties, (DS) anticipates a visit to China this coming year.

9. Motion to Adjourn – 8:30 AM (CST)

- *(DM) thanked all in attendance and motioned to adjourn the meeting, second by (BA).*