



The Association of Diving Contractors International  
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## GENERAL MEMBERSHIP APPLICATION

**General Members:** Corporations, firms, partnerships, organizations, or other associations that provide diving or other underwater technology services as a substantial or integral part of their business.

General Member Companies or Associate Member Schools, that have other business units which derive their revenue from commercial diving operations (or the training of commercial diving candidates) must have all such business units adhere to the guidelines in the **International Consensus Standards for Commercial Diving and Underwater Operations** to the same degree as the audited company or school registered within the ADCI. Companies or schools cannot maintain their membership status with the ADCI if such members have separate business units that operate outside of the guidelines required for the registered ADCI company or school. **This requirement also applies to subcontractors, joint ventures, affiliates, and partnerships performing diving services on behalf of ADCI General Members.**

### Dues Structure

Dues are based on gross revenues derived from the conduct or support of underwater operations and are assessed annually for the period January 1<sup>st</sup> through December 31<sup>st</sup> of the following year. Dues are not prorated.

General		Dues Schedule
Category	Revenues	Annual Dues
G 1	\$250,000 to 500,000	\$612.00
G 2	\$500,001 to \$1,000,000	\$923.00
G 3	\$1,000,001 to \$4,000,000	\$1,719.00
G 4	\$4,000,001 to \$8,000,000	\$4,609.00
G 5	\$8,000,001 to \$12,000,000	\$5,912.00
G 6	\$12,000,001 and greater	\$7,076.00

**General membership** will become effective upon full payment of the first-year dues, completion of an ADCI Audit, review by ADCI, and a vote of approval by the Board of Directors. Membership shall for the first year be one of a probationary nature.

**Applicant Information:**

Company: \_\_\_\_\_, a Subsidiary of \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Business Founded: \_\_\_\_\_ Number of Employees: \_\_\_\_\_ Company Representative \_\_\_\_\_

General Description of Company Business:

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Chapter Membership (Circle) East Coast Gulf Coast Midwest Western Chilean Flag State  
International Asia-Pacific Latin American & Caribbean

**PROCESSING INFORMATION**

Having [see [www.adc-int.org](http://www.adc-int.org)] reviewed the contents of the ADCI International Consensus Standards for Commercial Diving and Underwater Operations, we hereby apply for membership in the Association of Diving Contractors International as a General Member.

Company revenues derived for the preceding twelve months fall into category \_\_\_\_\_ [See Dues Structure Chart] with our payment made by Check or Credit Card in the sum of \$\_\_\_\_\_. **Note: Applicants are required to provide full payment of annual dues together with this application.** Fifty percent of the submitted membership dues will be deducted for any applicant that does not complete the membership process within 12 months.

If approved for membership in the Association of Diving Contractors International, I pledge to foster safety in all areas of activity, to comply with all applicable ADCI standards, and to maintain high standards with regard to business ethics and the public image of the underwater industry. I further understand that the By-laws of ADCI permit investigation of reported violations of the above and if appropriate, termination of membership. Applicants for general membership shall submit one (1) copy of their Safe Practices/Operations manual for review together with an ADCI Audit Form fully completed. These documents will be maintained in a confidential manner. The manual and audit form will be checked against the requirements of the ADCI International Consensus Standards for Commercial Diving and Underwater Operations.

General members of ADCI are required to provide ADCI with a copy of any report of accident or fatality furnished to regulatory authority. The purpose of this action is to afford ADCI an opportunity to compile and publish accurate statistical safety information.

All New General Member applicants must submit to a formal audit designed to ensure adherence to the safe practices and procedures, as outlined in the ADCI Consensus Standards for Commercial Diving and Underwater Operations. All expenses associated with the audit will be incurred by the applying company. The cost of the audit will be established on a case-by-case basis. Such items as travel, rental vehicles, hotels, meals, and day-rate fees will factor into establishing the final cost of the audit. The formal audit can be performed by the ADCI Executive Director or his designee. The scheduling of the audit and the person(s) to perform the audit shall be made with the agreement of the Applicant Company. All Applicant Companies will sign a written agreement prior to the performance of the formal audit. Upon being admitted into the ADCI, all new General Member Companies will be placed on a one-year probationary status.

I certify that at least one permanent employee of this company is a fully qualified commercial diving supervisor who meets the requirements of the ADCI Consensus Standards for Commercial Diving Operations, and that notarized documentation to support the claim is attached hereto.

A notarized copy of a letter on company letterhead to appoint this individual as a Diving Supervisor is also required.

I further certify that all divers employed by this company, now and in the future, shall have completed formal commercial diver training. This training shall have been received from an accredited and recognized commercial diving school or a military school (to at least the equivalent of U.S. Navy 2<sup>nd</sup> Class Diver). Notarized documentation on at least two of the employee/utilized commercial divers is attached to this application. Note: these are separate from the documentation presented for the supervisor.

I understand that recreational diving certificates such as those issued by PADI, NAUI, YMCA, SSI, etc. are not considered to represent appropriate training for the conduct of commercial diving operations without added formal training at a recognized and accredited commercial diving training school.

Company: \_\_\_\_\_

Signature of Company Officer: \_\_\_\_\_ Title: \_\_\_\_\_

General Member applicants **must** provide **three (3) underwater industry references**, at least two (2) of which should be clients or customers of your services and where possible, one ADCI Member company.

REFERENCE COMPANY NAME	CONTACT PERSON	PHONE NUMBER	E-MAIL

**FOR ADCI USE ONLY**

Date Received: \_\_\_\_\_ Check Sum: \$ \_\_\_\_\_

Application Forwarded to: \_\_\_\_\_ Chapter \_\_\_\_\_ Date: \_\_\_\_\_

References Contracted: \_\_\_\_\_  
\_\_\_\_\_

Safe Practices/Operations Manual Received \_\_\_\_\_ Approved \_\_\_\_\_

Audit Received \_\_\_\_\_ Approved \_\_\_\_\_

Notarized Diver Personnel Documentation Received \_\_\_\_\_ Approved \_\_\_\_\_

Approval: Executive Director \_\_\_\_\_ Chapter Chairman \_\_\_\_\_ Board of Directors \_\_\_\_\_

Applicant Notified: \_\_\_\_\_ [date] Certificate Mailed: \_\_\_\_\_ [date]