

# Supervisor Exam and Card Instructions:

The Supervisor Certification Exam and Card Application must be completed and accompanied with the \$275.00 fee.

A *LOGIN* and *PASSWORD* will then be sent to the Designated Proctor upon ADCI's receipt and acceptance of the candidate's application. Should an application be rejected for any reason, the candidate will receive a full refund, less a \$15.00 processing fee.

The fee and attached application will allow the candidate access to:

- 100 Question Sample/Practice Exam
  - 25 Questions from each of the four areas of the examination selected
    - Physics
    - Medicine/Physiology
    - Practical Knowledge
    - Critical Knowledge
  - Candidates can take the Sample/Practice Exam as many times as they desire. This exam can refresh itself each time a candidate logs in and selects this function.
- Learning/Training Guides for the Exam (Not all Guides are up and running for each of the three supervisor exams)
- Supervisor Certification Examination

Upon completion of the Examination, the system will provide detailed and immediate feedback on the candidate's performance. The system will highlight incorrect responses. If a candidate does not pass the examination, they can apply to retake the exam.

## RETAKES

An application for retake can be downloaded, using the form on the ADCI Web Site. The candidate will check the appropriate box for the examination to be taken (Air, Mixed Gas, Saturation), and check the retake box. A \$50.00 fee must accompany the application for Retake.

The candidate will only be required to retake the portion of the examination that was not satisfactorily completed/Passed. Candidates will not be required to retake the entire examination, unless their previous score warrants such.